

GENERAL REGULATIONS FOR SUBMITTING FILMS IN COMPETITION

1. PRESENTATION

MONSTRA | Lisbon Animation Festival (hereinafter, MONSTRA) is organized by **Taumotrópio Lda.**, with the support of **ICA | Institut for Cinema and Audiovisual**, **CML | Câmara Municipal de Lisboa** (Lisbon City Hall), **MEDIA | Creative Europe** program, **EGEAC | Empresa de Gestão de Equipamentos e Animação Cultural, E.M.**, **Cinema São Jorge** e **AMC | Meridional Cultural Association**. The festival will be held in Lisbon between March 20th and 31st 2019.

MONSTRA is an event where animated film meets other media and arts, aiming to present, disseminate, experiment and discuss ideas, crossing over new artistic approaches and forms, on which animated film is the narrative and aesthetic expression. The Festival's main goal is to present and promote the best animated films made all over the World.

2. QUALIFICATION FOR ENTRY

a) Categories

Films are admitted for competition in the following categories:

- Feature Films
- Short Films
- Student Short Films
- Super Short Films
- Short Films for Children and Youth
- Series

Films previously submitted to this festival will not be considered eligible.

For the Series category, the applicant must submit a minimum of 3 (three) episodes.

The applicant should not charge screening fees to the festival, regarding the screening of films in competition.

b) Animation

It is eligible any film created frame by frame, in any technique (analogical, digital or mixed). Animated sequences must correspond to a minimum of 60% of the total duration of the film.

c) Length

Feature Films should be longer than 45 minutes.

Short Films and Series should **not** be longer than 44 minutes.

Student Short Films should **not** be longer 30 minutes.

Short Films for Children and Youth should **not** be longer than 30 minutes.

Super Short Films should **not** be longer than 2 minutes, not including the final credits.

d) Date of production

Feature Films should be finished after January 1st 2017.

Short Films, Super Short Films and Series should be finished after October 1st 2017.

Student Short Films should be finished after October 1st 2017.

Short Films for Children and Youth can be finished in any year.

Applicants whose films are not finished by the deadline for submission, but that foresee the work to be finished by December 31st 2018, can submit the film by sending a preview screener **and** contact the organization so both parties can reach an agreement to validate the submission. The organization can accept or decline the submission, depending on the state of conclusion of work.

e) Language

Films with dialogue, commentaries or written text in a language other than English must have English subtitles included and its dialogue list in English or Portuguese must be sent as well.

3. TECHNICAL REQUIREMENTS

a) Submission

For selection purposes, it is recommended to upload the film in a video streaming platform with password protection (for example Vimeo or YouTube).

Screener copies can also be sent through file transfer platforms (such as Wetransfer, Myairbridge or Smash) to the e-mail films@monstrafestival.com with the subject "Submission – [category] – [title]", after submitting the entry form.

b) Selection

For the official screening, film copies must be sent in one of the following formats:

- DCP
- Digital file – ProRes 4444 or 422, DNxHD, H264 or H265
- Blu-ray or DVD

Screening formats will be announced to each applicant in the selection notification.

4. REGISTRATION

The film submission is free and must be made online at www.monstrafestival.com/submissions.
The entry form is available until November 11th, 2018, at 11.59 pm.

a) Category

Submitted films must fill all the requirements detailed on section 2.

If a short film produced in a school context is submitted to the Short Film Competition, it will **only** be considered for the Student Short Film Competition.

If a short film with a running time inferior to 2 minutes is submitted to any category, it will **only** be considered to the Super Short Film Competition.

Short films with aesthetics, approaches and subjects appropriate for young audiences will **also** be considered to the Short Films for Children and Youth Competition.

All the Portuguese films submitted to the international competition will **also** be considered to the national competition. This category will be exclusively available until January 15th 2019 after the closing of the submission for the international competition.

Each film can only be submitted once, in only one category.

By submitting several films, the applicant must complete a different submission form and authorization form for each film. For the category Series, the applicant must submit a minimum of 3 (three) episodes.

b) Rights

The films must be submitted by the distributor or rights holder.

The submission is only valid with the attachment of the authorization form, after being filled and signed. The authorization form must be signed and, in the case of school, producer or distributor, should also be stamped.

c) Materials

The following materials must be attached on the entry form:

- Screener link for viewing the film (and password, if needed) **or** digital file sent through a file transfer platform to the e-mail films@monstrafestival.com after submitting the form, filling the requirements detailed on the section 3. a);
- Director picture **or** directors group picture in **JPG or PNG (300dpi)**; or a zipped folder (**ZIP**) with the several directors photos (**JPG or PNG, 300dpi**);
- 3 film stills (**JPG or PNG, 300dpi**);
- Synopsis in English (**TXT, RTF or DOCX**);
- Dialogue list in English (**TXT, RTF or DOCX**);
- Authorization form, after being filled and signed (**PDF or JPG**).

Exceptionally, if absolutely necessary, screener copies can also be sent in a physical format (Blu-ray, DVD, hard drive or USB-stick) to the address detailed on section 11, **after** notifying the organization to the e-mail films@monstrafestival.com. The shipping costs will be supported by the applicant. Screener copies in a physical format will **not** be returned and will be stored in the festival's archive, unless agreed otherwise.

5. SELECTION

a) Selection Jury

The selection jury will choose, among the submitted films, the official selection for competition in the festival. The number of selected works will depend on the overall program. The jury can program the film in a category different from the one it was submitted on, as detailed on section 4. a). The jury can cancel any category available for submission and place the films in another category considered appropriate. The Jury decision is final.

The festival's artistic director can select works submitted for competition for non-competitive sections.

b) Selection notification

The applicant whose films are selected will be notified by e-mail after December 26th 2018. The organization will **only** notify the applicants with selected works. The official selection will be announced on the festival's website by February 2019.

c) Official screenings

The applicant will be notified about the date of screening until February 2019.

The competition jury will be appointed by the artistic director of the festival and will be composed by international professionals of animation, cinema, music and other arts. In absolutely no way will they be involved in any of the works submitted to competition. The jury members will be announced on the festival's website by February 2019.

During the festival, the jury will choose the winner films in each category. The Jury's decision regarding the awarded films will be final.

The awarded films will be screened in a special screening dedicated to awarded films.

6. SENDING OF SCREENING COPIES

a) Deadline

The official screening copies must be sent to the organization until January 15th 2019. The screening formats must fill the requirements detailed on section 3. b). The screening formats may depend on the equipment of each venue.

b) Language

Films with dialogues, commentaries or text in a language other than English must have English subtitles included and its dialogue list in English or Portuguese must be sent in order to present the film with double subtitling (English and Portuguese) if necessary.

c) Shipping

The shipping of copies in a physical format will be supported by the applicant and other instructions for shipping will be discussed separately with each applicant.

The return of screening copies in a physical format will be supported by the organization, until a maximum of 30 (thirty) days after the ending of the festival, unless agreed otherwise.

d) Insurance

The organization is responsible for the storage and insurance of copies in a physical format **only** during the period in which the festival handles the copy. The applicant must inform the organization about the amount in € (euros) of the physical copy's worth in the entry form.

e) Storage of digital copies

After the official screening, the organization will store all the digital copies on the festival's archive, unless agreed otherwise. No public screening will be made after the festival without previous authorization from the director, distributor or rights holder.

7. INVITATION TO THE DIRECTORS

MONSTRA invites 1 (one) director per film to participate in the festival in order to present their film, ensuring a 3 (three) night accommodation and accreditation for all the screenings and events of the festival. The director must be present in the screening of their film and participate in filmmaker / audience talks. In case the director comes to the festival and misses the presentation of their film with no justifiable reason, the organization reserves the right not to support the accommodation costs.

8. CATEGORIES AND AWARDS

a) List of awards

Feature Film Competition

- Grand-Prix MONSTRA: Best feature film
- Jury Special Award
- Best Soundtrack
- Best Feature Film for Children and Youth
- Honorable Mentions (if applicable)
- Audience Award

Short Film Competition

- Grand-Prix MONSTRA: Best short film
 - Best Portuguese Short Film
 - Best Experimental Film
 - Honorable Mentions (if applicable)
 - Audience Award
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Student Short Film Competition

- Best Student Short Film
- Best Portuguese Student Short Film
- Best Student Short Film – Jury Junior
- Best Portuguese Student Short Film – Jury Junior
- Honorable Mentions (if applicable)
- Audience Award

Super Short Film

- Best Super Short Film
- Best Portuguese Super Short Film
- Honorable Mentions (if applicable)

Short Films for Children and Youth Competition

- Grand-Prix MONSTRINHA: Best short film for children and youth
- Honorable Mentions (if applicable)
- Audience Award (Schools)
- Audience Award (Family Program)

Series Competition

- Best Series
- Best Series for Children and Youth
- Honorable Mentions (if applicable)
- Audience Award

b) Winners

In each competition, there is 1 (one) winner for each award.

In each competition, the honorable mentions can be attributed to more than 1 (one) film.

All awards will be given a trophy and / or a certificate.

c) Monetary Awards

The awards with a monetary prize will be announced on the festival's website in February.

9. DECENTRALIZATION PROGRAMS

MONSTRA extends its activity of disseminating the animated film beyond the festival's dates, organizing non-commercial screenings in several cities. These programs include films screened during MONSTRA's 2019 edition, namely films in competition and awarded films, and they depend on requests made to the festival's organization by interested promoters and cultural entities. The applicants authorize the screening of their films in these decentralization programs, unless stated otherwise in the Authorization Form. The applicants will always be previously informed about the intention of the organization in including their film in these programs, as well as dates and venues of screening.

10. OTHER MATTERS

MONSTRA organization can always make exceptions in any of the matters detailed above, with no injury or favoritism of any applicant or film.

Matters not mentioned in these Regulations will be decided by the festival's organization.

By submitting a film, the applicant agrees with the present regulations.

11. IMPORTANT INFORMATION

a) Address and contacts

MONSTRA | Lisbon Animation Festival
Casa do Cinema
Rua da Rosa, 277, 2
1200-385, Lisbon
Portugal

Submissions at www.monstrafestival.com/inscricoes.

For other inquires and additional information: films@monstrafestival.com.

b) Important dates

- June 1st 2018: Opening film submissions.
- November 11th 2018: Deadline for submitting films for the international competition.
- December 26th 2018: Start of selection notifications for the international competition.
- January 15th 2019: Deadline for submitting films for the national competition.
- January 15th 2019: Deadline for sending the screening copies of the selected works in the international competition.
- February 1st 2019: Start of selection notifications for the national competition.
- February 8th 2019: Deadline for sending the screening copies of the selected works in the national competition.
- February 2019 (not yet defined): Selected films, Jury members and Monetary prizes are announced on the festival's website.
- March 20th – 31st 2019: MONSTRA.